

Member Booklet

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2020 BWGC President's Message

As President of the BWGC for the next two year term, I begin this yearly message hoping you are healthy, staying safe, and in a good place. Who would have envisioned that when we parted last October after our fall banquet that our lives would be so changed? We all sailed unknowingly into our winter itineraries and never anticipated this pandemic and its wide repercussions to our world, our country, our economy, our personal lives. Yes, girls, we are living in unprecedented times, challenging times. Covid-19 has brought dramatic changes to our everyday lives, and no doubt, each of us has her own story as to how we have adapted to this new scenario. When we get together with appropriate social distancing, we can share our stories.



But as we begin our 2020 golf season, I am once again honored to be your president and will work hard to carry out the BWGC goals with fairness and kindness. Your executive board has been working hard behind the scenes, and we, also, have been working with the Pro Shop to get our season underway safely in these uncertain times. We are so fortunate that golf is a sport that can be played now, but we must follow the protocol of restrictions to keep it that way. I ask for your support and patience as we venture down this new road together. We are in Phase I of Restarting Maine's Economy, and we wait for Phase II to see how the golf world will be impacted. For now, this pandemic has certainly made managing our golf schedule a challenge, but we are ready to get out there and play golf. Ladies, we are officially starting our league play on Thursday, June 4th and full details will be forthcoming.

The BWGC welcomes all levels and abilities of golfers. We warmly encourage new members and guests to come and play with us. Thursday mornings continue to represent that special time when we put all else aside and just lose ourselves in that sport that connects us. I just have to add this to you all: the object of the club is to promote fellowship and sportsmanship among members and to encourage the active participation in golf tournaments conducted in accordance with the local rules of the USGA except as modified by local rules of the course.

We will face some challenges and changes as we move into our season, but we are in this together, and things will get better. Grab your clubs, water bottle, sunscreen, bug dope, and head to the course. See you at Muni.



Robin Ashe

Executive Committee (use the picture page)

BY-LAWS OF THE BANGOR WOMEN'S GOLF CLUB

Article I: Name

The name of this organization shall be the Bangor Women's Golf Club, henceforth in this document to be referred to as BWGC. BWGC shall operate at the Bangor Municipal Golf Course, which shall henceforth in this document be referred to as Muni.

Article II: Purpose

The purpose of BWGC is to promote fellowship and sportsmanship among its members and to encourage the active participation of its members in golf tournaments conducted in accordance with the rules of the United States Golf Association, except as modified by local rules of the course.

ARTICLE III. MEMBERSHIP AND DUES

Section 1. Any woman in the greater Bangor area who is twelve (12) years of age or older shall be eligible for membership in BWGC.

Section 2. Annual dues shall be required and payable at the opening of the season.

Section 3. Members are eligible to participate in BWGC weekly tournaments, President's Cup Tournament, Club Championship Tournament, and Ringer Board as part of their dues.

Section 4. Members are eligible to use the GHIN (Golf Handicap Information Network) computerized system to establish a handicap index.

Section 5. Any member in good financial standing is entitled to vote at all meetings. Absentee ballots will be accepted as valid votes.

Section 6. Honorary Members

- Any member who has turned eighty- (80) years-of-age by the beginning of the present season and, who has been an active member for ten (10) years, will have her dues waived by BWGC. She will pay her own GHIN fee.
- BWGC will pay both the GHIN fee and the membership fee for members who were honorary members prior to 2018.
- Members may choose whether or not to accept honorary status.

ARTICLE IV. OFFICERS

Section 1.

The officers shall be: President, Vice-President, Secretary, Treasurer, Weekly Tournament Chairperson and Handicap Chairperson.

Section 2. The President shall:

- A. Preside at all meetings of BWGC and of its Executive Committee
- B. Have general supervision of the affairs of BWGC
- C. Appoint special committees for nominations of Officers and Executive Committee members, fundraising, local tournaments, and any others necessary for carrying out the affairs of BWGC
- D. Confer with the Executive Committee to determine the duties of special committees
- E. Fill by her appointment any vacancy of the Executive Committee between meetings, subject to the approval of the remaining members of the Executive Committee
- F. If there are no volunteers for chairpersons of the special tournaments, she shall appoint members to those positions.

Section 3. The Vice-President shall:

- A. Assist the President in her duties
- B. Preside at the meetings in the absence of the President.

Section 4. The Secretary's shall:

- A. Keep the minutes of the meetings of BWGC and of its Executive Committee
- B. Keep a complete list of the membership
- C. Attend to necessary correspondence

D. Perform such other duties as may be directed by the Executive Committee.

Section 5. The Treasurer shall:

- A. Collect all monies
- B. Deposit monies into a bank account
- C. Disburse monies as directed by the Executive Committee
- D. Keep account books
- E. Give a report of the financial conditions of BWGC at each Executive Committee meeting, each monthly meeting, and at the spring and fall annual business meetings
- F. Prepare a budget for the coming year.

Section 6. The Tournament Chairperson shall:

- A. Develop a schedule of weekly tournaments for the middle of May through the end of the golf season
- B. With the Muni Pro, coordinate the BWGC schedule with the Muni schedule
- C. Prepare brief descriptions of each tournament event for participants and for the Pro, excluding Theme Day events
- D. Prepare sign-up sheets for the tournaments to be used by the Pro in making tournament pairings.

Section 7. The Handicapper shall:

- A. Verify that tournament participants are entering accurate scores into the GHIN (Golf Handicap and Index Number) system in a timely fashion
- B. Enforce the rules of the USGA regarding the posting of scores
- C. Assess scores with the Pro to determine the most improved player
- D. Present the award for "The Most Improved Player" at the annual fall business meeting
- E. Give members their handicap as of the Fall Meeting and their ranking among the golf members.

Article V: EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall consist of the Officers, the Retiring President and three (3) Members-at-Large.

Section 2. The Executive Committee shall:

- A. Make and amend rules for the conduct of golf tournaments
- B. Make and amend rules for social affairs sponsored by BWGC
- C. Confer with the President to determine the duties of special committees
- D. Expend funds of BWGC in carrying out its purposes
- E. Approve the budget for the coming year.

ARTICLE VI: ELECTIONS

Section 1. BWGC shall hold its election biennially during the annual fall business meeting.

Section 2. The Nominating Committee shall present a slate of Officers and Executive Committee members. Nominations may also be made from the floor. In the event of nominations from the floor, offices having more than one candidate will be voted upon by secret ballot. All other offices will be voted upon as one slate by a show of hands.

Section 3. Officers shall assume their duties at the end of the playing season.

Section 4. Officers and members of the Executive Committee shall serve two (2) years, or until successors are elected or appointed.

ARTICLE VII: MEETINGS AND QUORUM

Section 1. The regular meetings of BWGC shall be held on the last Thursday of each month from the start of BWGC's playing season through September, subject to the order of the President and/or Executive Committee.

Section 2. Annual business meetings shall be held in early May and early October. The Executive Committee shall determine the dates and places of these meetings.

Section 3. Special meetings may be called at any time by order of the President or by any three (3) members of the Executive Committee. The Secretary shall give notice of a special meeting by e-mail at least two (2) days before it is to be held.

Section 4. The members present at a meeting shall constitute a quorum.

Section 5. The parliamentary authority for all meetings of BWGC shall be Robert's Rules of Order. (Revised)

ARTICLE VIII: TOURNAMENTS

Section 1. BWGC's weekly tournaments will be held on Thursday.

Section 2. Two major tournaments, The President's Cup and the Club Championship shall be played each year.

Section 3. In the course of playing major tournaments, if play is halted due to rain or other course conditions and cannot be resumed, the entire eighteen holes must be replayed.

ARTICLE IX: MEMBER BOOKLET

Section 1: The Member Booklet contains important information for BWGC. Items may be changed, added or deleted only with the approval of the Executive Committee.

Section 2: Any proposed changes must be presented to the Executive Committee in writing at least two days prior to an Executive Committee Meeting.

Article X: AMENDMENT

These By-Laws may be altered or amended by a two-thirds vote at any regular or special meeting of BWGC. The proposed changes must have been made available for members' perusal prior to the meeting, either at the previous meeting or by receiving an email with the proposal attached.

Revised	1984	Revised	6/26/03
Revised	6/29/90	Revised	5/17/11
Revised	5/28/92	Revised	5/01/13
Revised	4/29/93	Revised	5/03/17

Tournament Guidelines

Weekly Thursday Tournaments

1. To join Bangor Women's Golf Club and participate in their weekly Thursday tournaments, there is a membership fee of \$45.00. If a person has GHIN (Golf Handicap Information Network) at another course, the fee is \$30.00. There is a form to print and fill out on the Muni website: bangorgc.com or on the BWGC website: <http://www.liz44.com/bangorgolf/index.htm>. Please send this form and the check for the dues to the Treasurer. The form and check can be put into an envelope with the name of the Treasurer and taken to the Pro Shop, or it can be mailed directly to the Treasurer.
2. A new member must have a Handicap Index to play in tournaments. After playing 54 holes of golf, in any combination of eighteen (18) and nine (9) hole play, the member will establish a Handicap Index. The scores of the rounds must be entered into the GHIN System.
3. Tee times for tournaments will be announced by the Muni Pro.
4. Sign-up for the tournament must be done by noon on the Tuesday prior to Tournament Day. The sign-up sheet is used by the Pro to determine pairings. There are two ways to sign up:
 - On Friday through noon on Tuesday, go to the Pro Shop and add your name or ask a person in the Pro Shop to add your name to the sign-up sheet.
 - Call the Pro Shop at (207) 941-0232 and tell the person speaking that you wish to play in Thursday's tournament.

If you have signed up to play and have to cancel, please call the Pro Shop on or before Wednesday at 5:00 P.M. In the event of illness or an emergency, call as close to 7:00 A.M. on Thursday as possible.

5. To be a participant in the Thursday tournament, there is a fee of \$5.00. This is used to pay for tournament prizes. Winnings for the tournament are for Pro Shop merchandise. Tournament results will be posted in the Bangor Daily News, on the BWGC website, and on the women's locker room bulletin board.

There is an optional penalty for three (3) putts. You may pay \$.25 for each 3 putt, but no more than \$1.00 a week. At the end of the season, the amount in the 3-putt jar will be matched by treasury funds and donated to a local charity.

6. If a player is not a member of Bangor Municipal Golf Course, there is a greens fee if one is walking, and a greens and cart fee if one is riding. Members pay only the cart fee if they choose to ride.
7. There will be two scorecards for each golfing group: a master scorecard and a backup scorecard. At the end of play, the master scorecard will be given to the Pro. The backup will be used for recording scores on the Pro Shop computer, and for recording any Chip-ins, Birdies and Ringer changes in the Ringer Binder. Before posting your score into the GHIN system, adjust your score for each hole according to your handicap; or post your score hole by hole. When done with the backup scorecard, please give it to the handicapper.
8. Guests are welcome to play in the weekly tournament under the following conditions:
 - Play using an established handicap or
 - Play without a handicap but not be eligible for prizes.
 - Have not played two (2) Thursday tournaments already.

9. There must be at least 8 players to constitute a tournament.
10. Rules for hole #2. If the ball lands in the pond or anywhere within the yellow penalty area, you may use the drop area on the other side of the pond. In that event take a one-stroke penalty in addition to the penalty shot from coming out of the water and continue to count your strokes. That will be your tournament score.

If you wish to try to get the ball across the water you may:

- Move the ball back as far as you wish from the penalty line
- Move it back where it was originally and hit again
- Use the drop area in front of the water.

If you decide to try again to get the ball over the pond, take the number of actual strokes for the hole on the scorecard, including any penalty strokes. When posting the score into GHIN, use the maximum strokes you may take for a hole or the actual number of strokes for the hole; whichever is less.

11. We play ready golf, which speeds up play. Be prepared and ready for your next shot.

Post Tournament Recordings and Prizes

Ringer Binder

- After the first weekly tournament, the Ringer Binder Coordinator will have the Ringer Binder in the restaurant. Record your score for the tournament hole-by-hole in pencil.
- After subsequent tournaments, change any scores that are lower than the ones previously posted.
- In the ringer book, record on the appropriate page(s) any birdies or chip-ins made during the tournament. Record the date and hole where the event occurred. Also record birdies on the Birdie Tree in the locker room.
- Chip-in awards will be given monthly and at the Fall Meeting. Birdies and Ringer will be presented at the Fall Meeting. Ringer awards will be given to the top three (3) winners.

Chip-ins, Ringer and Birdies may be recorded after participating in any tournament under the auspices of BWGC with this exception: Ringer cannot be changed after match play events.

Revised 2018

Hole-in-One Fund

- The Hole-in-One Fund membership is a fee of \$5.00.
- The fund is collectible upon receiving a Hole-in-One during any BWGC tournament to any member who has contributed to the Hole-in-One Fund.
- After someone has won the Hole-in-One Fund, each person interested will again pay \$5.00 to replete the fund.

Special Tournaments

Club Championship

1. Club Championship will be thirty-six (36) holes of stroke play on the eighteen-hole course and will occur on two consecutive days in August. If one day is canceled due to inclement weather, the Club Championship Coordinator, the BWGC President, and the Muni Pro will reschedule the day in timely fashion. Play is limited to these designated days.
2. Flights will be based on handicaps as follows:
 - Flight A: handicaps 0-17
 - Flight B: handicaps 18-25
 - Flight C: handicaps 26-40.However, these flights will be subject to periodic review.
3. Day 1 pairings will be determined by handicaps. Day 2 pairings will be determined by scores from Day 1. The Pro Shop will do the pairings both days.
4. On Day 1 the low handicap division will play first. On Day 2 the high scorers will play first, and low scorers will play last.
5. There will be only one person's name on a scorecard. Participants will exchange scorecards. The scorecard will be duly attested before it is given to the Pro.
6. In the event of a tie after the two-day tournament, the two participants will return to hole #1 and continue until a winner is determined by sudden death.
7. Awards will be given to winners at the annual Fall Meeting as follows:
 - Overall Champion: participant with the lowest gross score
 - First Place Winners: participant with the lowest gross score in each flight.
8. Participants will not compete in the regular Thursday tournament during this event.
9. The Pro Shop will post daily results on a scoreboard.
10. Club Championship scores will be posted into the GHIN system as tournament scores.

Revised 9/5/19

President's Cup

1. Match play will be used. All matches will be played on the eighteen-hole course.
2. Greens fees and cart fees will vary depending on the day of the match.
3. Pairings will be made by the Pro, using the General Numerical Draw Method with "byes" going to the participants having the lowest handicaps. Revised 5/30/18
4. Handicaps will be based on participants' current handicap on the day of play.
5. Matches will start in late June and continue into the first part of September.
6. Matches may be played on any day within the time frame for a given round. Failure to play within the time frame will result in forfeiture; however, in extenuating circumstances the President's Cup Coordinator may approve time extensions.
7. Participants will not compete in the regular Thursday tournament if playing a Match.

Hilda Day

1. This tournament will honor Hilda Wardwell and is to be held the first Thursday in June, close to her birthday.
2. Mulligans will be awarded by age: 90's -5 mulligans; 80's 4-mulligans; 70's -3 mulligans; 60's 2-mulligans; 50's 1-mulligan.

This day was created to honor Hilda for her lifetime participation in BWGC. Her spirit and determination for playing golf into her nineties provides inspiration for all.

Revised 5/3/17

Duties of Special Positions

Photographers shall:

- Take pictures throughout the year of regular and special events
- Submit the pictures to the person making the end of year video.
- *All members are encouraged to take pictures and give them to the people listed as photographers in this booklet.*

Web Master shall:

- Maintain and update the web page
- The web page will include: news and updates, weekly tournament results, special tournament results, member information, photos, the weekly tournament schedule, the Member Booklet, USGA rules, and upcoming events. The member information and tournament schedule can be downloaded.
- The website is www.liz44.com/bangorgolf/index.htm

Duties of Post Tournament Coordinators

3-putt Jar Coordinators shall:

- Be responsible for the jar used to collect monies
- During lunch after the tournament, collect from willing participants a quarter (\$.25) for each three putt, up to \$1.00
- At the end of the season, give the money to the treasurer
- At the fall business meeting report on the amount of money collected for the season.
Two people are needed: a coordinator and a backup.

Ringer Binder Coordinator shall:

- Prepare a Ringer Binder with pages for people to record their hole by hole tournament scores
- At the Fall Meeting present the Ringer awards to the first, second and third places according to lowest net score
- In the Ringer Binder record the final Ringer score for each participant. Bring the Ringer Binder to the Fall Banquet so each person can see her results.

Chip-ins Coordinator shall:

- Ensure that there is a page in the Ringer Binder for Chip-ins
- Present awards at monthly meetings and at the fall business meeting.

Birdie Tree Coordinator shall:

- Ensure that there is a page in the Ringer Binder for Birdies; this will be the official record of Birdies
- Prepare the Birdie Tree for the locker room
- Present Birdie awards at the fall business meeting.

Hole-in-One Coordinator shall:

- Keep a list of people who have contributed to the Hole-in-One fund
- At the spring business meeting give an invitation to members to contribute their \$5.00 to the Hole-in-One Fund, if they have not already done so
- When a member gets a Hole-in-One and the fund is depleted, remind people to again contribute to the fund
- Announce player(s) attaining a Hole-in-One at the fall business meeting.

Duties of the Club Championship Tournament Coordinator

1. Verify the dates in August for the Club Championship Tournament with the weekly tournament chairperson.
2. Prepare a publicity sign for the bulletin board in the locker room giving the dates of the tournament and the date for the end of sign-ups.
3. Prepare a sign-up sheet and post with the sign.
4. On the sign remind participants to review rules for stroke play in the USGA booklet Rules of Golf or at USGA.org
5. When the sign-up period ends, give the sign-up sheet to the Pro for the completion of pairings
6. Have the pro prepare a board where tournament scores will be posted immediately.
7. After Day 1, review the pairings and make necessary changes before sending the pairings to participants.
8. Report results of the tournament to the membership.
9. Notify the Golf Pro of tournament results for plaque update.
10. Present the awards to winners at the Fall Meeting.

Duties of the President's Cup Tournament Coordinator

1. Determine the dates for each round of the tournament
2. Determine the date for sign-ups to end. Make a sign-up sheet.
3. Prepare a publicity sign for the bulletin board in the locker room giving the dates of each round and having the sign-up sheet on or near it.
4. At the end of the sign-up period, give the sign-up sheet to the Pro for pairings based on the General Numerical Draw System (be sure to tell him what system we want used for pairings); determination of brackets and for the making of the brackets sign.
5. On the sign remind participants to read the USGA booklet Rules of Golf to find rules for match play or on the website USGA.org.
6. Verify results for each round.
7. If match play is not completed by the ending date of a round, approve any extensions deemed necessary.
8. Report results of the tournament to the membership.
9. Notify the Treasurer with tournament results for plaque update.
10. Present the award to the winner at the Fall Meeting.

Duties of Committees

Member List Committee is to be comprised of the Treasurer and Web Master. This committee shall:

- Keep a current record of all members' names, addresses, phone numbers, and email addresses
- Update as needed
- Give the updated list of members to the President and Secretary
- Post the member list on the web site.

New Members/Hospitality Committee shall:

- Introduce new members during the Spring Meeting and/or during monthly meetings
- Match veterans to new players for mentoring purposes.
- Post on the bulletin board in the locker room the name or a picture of each new member and some fun facts about them
- Meet with new members to present the Member Booklet and review each section, paying special attention to sections telling what to record after a tournament and where and how to record it
- Teach them how to record scores in the GHIN system
- Talk about ready golf.

Sponsor Committee shall:

- Revisit the sponsor letter for prospective businesses, then mail letters to businesses
- Keep a list of sponsors for the Web Master, Treasurer and Secretary
- Submit sponsorship monies to the Treasurer
- Revisit a letter of thanks to sponsors and mail such
- Update signs to be placed on the golf course on meeting days and days of special tournaments.
- Coordinate with the Pro Shop a means to have signs placed on the course and returned to the clubhouse
- Create a second letter of thanks to sponsors that includes pictures of the signage for each business, and mail letters.

Theme Day Committee shall:

- Organize and name a special monthly tournament for June and July
- Plan the tournament format and prepare instructions for players
- Coordinate with the Pro Shop so that scorecards can be made
- Plan Prizes
- Prepare a 50/50 raffle
- Plan decorations and the menu
- Keep receipts for the Treasurer.

In addition to the tournament fees, funds are allocated from the budget for expenses incurred by the committee.

2019 Special Positions, Coordinators and Committees

MSGA Representative

Jean Young

Photographers

Kathy Constantine

Web Master

Liz Coffin

3-Putt Jar Coordinator

Judy Richard (Backup Claudette Amoroso)

Ringer Board Coordinators

Janet Anderson Jean Bridges

Chip-ins Coordinator

Carol Cook

Birdie Tree Coordinator

Kathy Anderson

Hole –in-One Fund Coordinator

Kathy Constantine

Club Championship Coordinator

Kathy Constantine

President’s Cup Coordinators

Gwen Archambault Susan Payne

Members List Committee

Treasurer: Jean Young,

Web Master: Liz Coffin

**New Members/Hospitality
Committee**

To be announced

Sponsor Committee

Jean Young

Theme Day Committees

June: Gloria Attenweiler and Karen Bamford

July: Robin Ashe Linda Libby

Dottie Cerbone Jean Young

Jean Bridges

August: Executive Committee

September: Caring Connections: Marlene Viger Jean Young Sue Roberts

Members of 2020				
Name	Address	Phone	Cell	email
Amoroso, Claudette	288 Grove St. Newport, ME 04953	368-5136	341-0267	amorosojt@aol.com
Anderson, Janet	PO Box 99 Bradley, ME 04411		478-2159	bearretired@gmail.com
Anderson, Kathy	127 Dartmouth St., Bangor, ME 04401	945-5160	570-0094	akathryn44@gmail.com
Archambault, Gwen	31 Sunset Strip, Brewer, ME 04412	989-2124	478-0681	agwendolyn@aol.com
Ashe, Robin	154 Eaton Ridge Holden, ME 04429	989-0888	944-5046	5thst8810@gmail.com
Attenweiler, Gloria	39 Bouchard Dr Orrington, ME04474	825-3494	745-2136	glorybe83@gmail.com
Bamford, Karen	217 15 th St. Bangor, ME 04401	945-6849		klbam@roadrunner.com
Bigney, Yukiko	40 Kissick Pt. Way, Ellsworth, ME 04605	667-2926	450-0494	kissickpoint@myfairpoint.com
Bridges, Jean	38 Carriage Ln. Holden, ME 04429		307-9233	jeanbridges@gmail.com
Brooks, Carol	14 Frost Ln. Orono, ME 04473		944-6970	carolbrooks@eradawson.com
Cerbone, Dottie	178 Laurel Circle, Bangor, ME 04401	922-8834		dottie05@roadrunner.com
Coffin, Liz	33 Hillside Dr., Hampden, ME 04444	947-1564	570-3270	towle44@aol.com
Coffin, Susan	75 Holyoke Ln., Dedham, ME 04429		356-2178	swcof@aol.com
Collins, Susan	4623 Whispering Oaks North Port, FL 34287		356-2367	scollinsbgr@gmail.com
Constantine, Kathy	291 Norway Rd. Bangor, ME 04401	942-7794	944-6335	lucernelake@aol.com
Cook, Carole	67 Louise St. Palmyra, ME	368-5696	239-247-4160	tdncjcook@aol.com
Crosby, Brenda	40 Moonlight River Dr. Eddington, ME04428	843-7656	852-3663	lbdski@aol.com
Darr, Sandra	7213 NW 1 st Manor Plantation, FL 33317		954-336-4290	sdarr22@bellsouth.net
Dennis, Lisa	PO Box 156 Eddington, ME 04428		307-1412	
Drillen, Shelley	492 N. Main St. Brewer, ME 04412	989-7318	974-9305	lonshell49@aol.com
Dubay, Beverly	413 Main St. Orono, ME 04473	866-4825	299-5910	ndubay1@cox.net
Hart, Nancy	2027 Spruce St. Hermon, ME 04401	848-0762	703-624-5915	nlh853@aol.com
Hayward, Jessica	88 Town Farm Rd. Hampden, ME 04444		478-3048	jessjk24@aol.com
Herring, Diane	2027 Spruce St. Hermon, ME 04401	848-0762	571-423-8854	nutcub@aol.com
Hughes, Marilyn	556 Back Winterport Rd. Hampden, ME 04444		561-632-2663	mapa404@aol.com
Kropp-Anderson, Pamela	51 Benjamins Way Bangor, ME 04401	990-4396	944-2018	pkroppanderson@gmail.com
Libby, Linda	65 Adams Ln., Dedham, ME 04429	843-7299	944-0103	libby.linda@gmail.com
Moody, Sarah			230-7330	

Payne, Susan	PO Box 515 Holden, ME 044292	843-5789	356-9652	loongreene@gmail.com
Pfander, Ilse	2009 Fox Hollow Rd Carrabassett, ME 04947	235-2332	944-8053	wpfander@cs.com
Pooler, Anne	160 Clark Ave Bangor, ME 04401	942-6084	299-0616	annepooler@gmail.com
Rice, Marilyn	40 Rosebud Ln. Brewer, ME 04412		356-7421	marilynrice31@gmail.com
Richard, Judy	26 Longrale Pk., Apt F Bangor, ME 04401	922-2254	631-6765	judyrichard1963@gmail.com
Roberts, Suzanne	26 Frances Dr. Bangor, ME 04401	862-2424	853-6966	sgrmaine@gmail.com
Stimpson, Rita	106 Dirigo Dr. Orono, ME 04473	866-2486	745-5651	donstimpson2@gmail.com
Sweetser, Jean	#2 Tuell Ln. Orono, ME 04473		341-0994	jeansweetser@gmail.com
Thomas, Sherrie	354 Main St. Orono, ME 04473	866-5551		sherriethomas7@yahoo.com
Viger, Marlene	817 Rt. 120 Rumford, ME 04276		364-8000	mmviger8@hotmail.com
Wardwell, Hilda	1149 Essex St. Bangor, ME 04401	942-0912		hwardwell1@tampabay.rr.com
Young, Jean	70 Robin Hood Dr. Brewer, ME 04412		270-3488	pedrotessie2@gmail.com

Honorary Members

Active Honorary Members

Marilyn Hughes (2017)
Rita Stimpson
Hilda Wardwell

Inactive Honorary Members

Sharon Dauphinee
Rachel LaPointe (2014)
Ruth Richardson (2008)
Lil Wark

Deceased Honorary Members

Poppy Davis
Ruth DeMott
Evelyn Grant
Geri Halkett: (2009)